

The Littlehampton Academy



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Admissions to The Littlehampton Academy

The Academy works with West Sussex County Council (WSCC) through whom the normal round of admissions is managed. For admission arrangements see: www.westsussex.gov.uk/admissions

Admissions Arrangements for September 2021

A Common Application Form starts the process. Obtain the form on-line through the WSCC website or from the Admissions Team at the address below.

Timetable:

- October – Common application form is completed and returned to WSCC.
- November – WSCC sends details of all applications to the Academy.
- December – Academy sends list of pupils to be offered places to WSCC.
- March – Offers made to parents.
- April to June – Appeals are heard.

Admissions at other times

The local authority is responsible for co-ordinating all in-year admissions. Please contact the Admissions Office on 033 301 42903 or admissions.south@westsussex.gov.uk

Admissions criteria

The Academy has room for 330 students in each of years 7 to 11 and will admit students that meet the admission criteria up to that number.

The Academy Sixth Form has room for 150 students in Year 12 (6th form) and will admit students meeting the admissions criteria up to that number.

The catchment area includes Littlehampton and Arundel. A map is printed over the page.

Applicants are ordered according to proximity to the Academy (measured by a straight line from school to home, using Ordnance Survey address point data from a central point in each building) and then prioritised on the following basis:

- Children in (or who have previously been in) public care
- Children with exceptional and compelling social, psychological or medical grounds for attending the Academy. (Written evidence from a registered health professional e.g. doctor or social worker is required. Details may be found in the WSCC Information for Parents Booklet: How to apply for a school place.)
- Children whose siblings attend the Academy and live at the same address within the catchment area.
- Children who live within the catchment area.
- Children whose siblings attend the Academy and live at the same address outside the catchment area.
- Children who live outside the catchment area.

Post-16 Admissions Criteria

As part of the Sixth Form Prospectus the Academy publishes the minimum entrance requirements for the range of courses available.

Preference is given to Academy students progressing from Year 11. Other admissions are prioritised as above.

Appeals

Admission appeals will be considered by an Independent Appeals Panel and the process will be co-ordinated by West Sussex County Council.

Waiting Lists

If oversubscribed the Academy will maintain waiting lists for all year groups using the criteria above.

Consultation

Each year the Academy consults with WSCC, other Education Authorities, local schools and the Diocese of Chichester on admission arrangements.

Notes

If your child has an Education Health Care Plan (EHCP) you must contact the Special Education Team on 0330 222 3120 or in your own county.

If you are applying for Year 7 and your child lives outside West Sussex you must apply for a school place through your own Council. Please contact them for further advice.

West Sussex County Council Admissions Office

Email: admissions.south@westsussex.gov.uk or by post; Worthing (South) Pupil Admissions Office, Centenary House, Durrington Lane, Worthing, West Sussex, BN13 2QB

Catchment area for the Academy

Please contact the Academy if you would like to check whether your address is within the catchment area.

