

Verbal Warning

- Student warned that conduct is unacceptable.
- Expectations made clear by teacher.
- Remember to use low level interventions



C1

Formal Warning

- Formal warning issued
- Expectations made clear 'The reason for this expectation is that...'
- No detentions to be set
- Teacher to record on G4S and contact home via School Notes
- Tutor to monitor - attempt to speak to the student if possible and contact home.
- Year Leader - more than 2 C1s in a day - contact home.



C2

Removal

- Think - is this a removal for conduct?
- Teacher emails removal@tla.woodard.co.uk *do not radio unless it is an emergency where safety is a concern*
- Year Leader to respond. Speak to student. Follows system below. Contact home there and then to explain the consequences of further misconduct.
- Teacher to log on G4S and contact home via Home Notes.
- Plan to restore relationship before, or during, the next lesson.

Number of removals. Does not reset. Year Leader to keep track.

Strike 1 Year Leader, warns, contacts home and places student back into that lesson.

Strike 2 Year Leader responds and attempts to place student using a graduated removal: student removed from the lesson. Place student with: DOF, YL, SLT LM, VP / P. Next day INTEX booked via G4S (graduated)

Strike 3 Year Leader informs DoS, removed from the classroom as above - Fixed Term Exclusion.