

The Littlehampton Academy



GO 4 Schools
Parent & Carer Guide

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Introduction

The Littlehampton Academy is now using an online system called GO 4 Schools. Using GO 4 Schools, you will be able to view your child's progress online and access the following information at any time:

- **Real-time attainment information** – marks and target grades for all subjects throughout the year.
- **Preperation for Learning / Homework** – Homework tasks due in the next 7 days
- **Attendance** – Shown from the start of the academic year
- **Timetable** – Your child's daily and weekly timetable
- **Progress Reports** – Full written reports
- **Behaviour information**

Your child's page is constantly updated, providing you with the latest information.

To access the site, please go to www.go4schools.com and click on the Parents icon at the top of the main page to arrive at the log-in screen. Alternatively you can use the link available from the home page of our website www.tla.woodard.co.uk

The email address you use to enter the site must be the one we have registered in our database for you.

Detailed instructions of how to log on to the system for the first time can be found on page 5 of this guide.

Setting up your GO 4 Schools Account

- Go to the website <https://www.go4schools.com>

- Select the following icon 
Parents

- Type the email address that you have registered with the Academy in the First-time User box and click on 'Please send me a password'

First-time User?

If you haven't logged on to GO 4 Parents and Guardians before, type your email address and click the "please send me a password" button. (Please note that you need to provide an email address that has been registered in GO by the school(s) that your child/children attend.)

Email address:

Please note, if you are having problems with your password please contact your child's school. For Data Protection reasons we are unable to divulge or set passwords for parents ourselves.

- Check your email account for your password reset link and use this to set your password. You can then log in to your account using your new password.
- Your new password must be at least 8 characters long, must contain a mixture of uppercase and lowercase letters, at least one number, plus a non-alphanumeric character. It also can't be a password that you have used before in GO 4 Schools.
- Don't use a password from another site, or something too obvious like your pet's name.

Welcome

Welcome to the GO 4 Schools login page for Parents and Guardians. If you have been provided with access by your child's school you can use GO 4 Schools to access their reports and to see their attainment, attendance and, for many schools, their behaviour records too.

Email address:

Password:

Remember my email address

- When you have logged in, you can change your own password and preferences from the My Settings page

My settings

Your login email address is: **demo.parent@go4schools.com**

Behaviour update emails

How often should we send you email updates about behaviour events?

By default (emails will be sent Weekly)

If you do not wish to receive updates about your child's behaviour please contact your child's school.

We will send emails only if new events have been recorded by Demonstration School.

Change your password

Update your password in the boxes below and click the "Change" button.

Current password used to login from home:

New password to use to login from home:

Confirm new password:

Should you have any issues accessing GO 4 Schools, please contact the academy using the email address office@tla.woodard.co.uk

Key Features

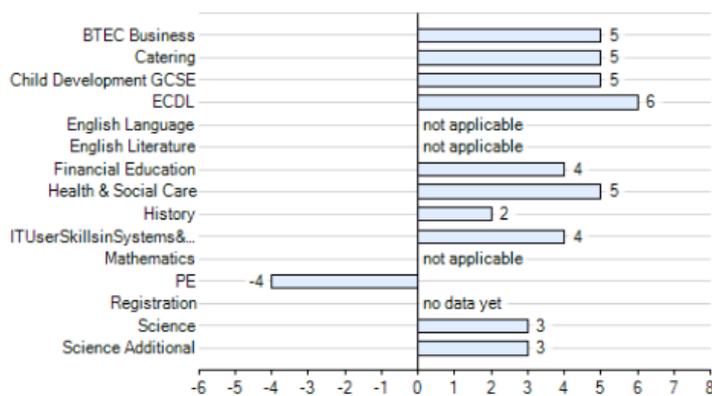
At a glance

There are two parts to the at a glance section. Part 1 is a quick overview of your child's current progress against a baseline grade for each subject. A positive value indicates how many levels of progress your child has made in the subject since the start of Year 7.

Part 2 is a quick overview of your child's current progress against their target grades for each subject. A value of zero indicates that your child is on target, a negative value indicates below target and a positive value indicates above target.

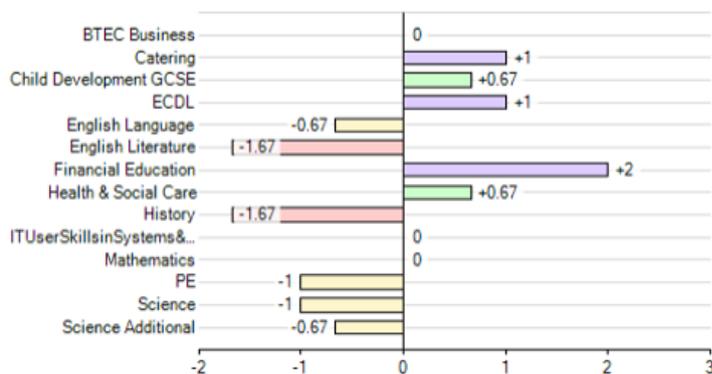
At a glance

Progress from Year 7 baseline



Residuals

Residuals: Grade



Well below target Below target On target Above target

Preparation for Learning / Homework

Any homework tasks that are due in the next 7 days will be shown in the 'Ongoing and Recent Homework Tasks' area. This area shows the date the homework task is due, the subject, the title of the task as well a guide of the amount of time the task will take and when it was set.

If you would like to see historic homework tasks, then you can click on the link to 'View a Full List of Homework Tasks'.

You can also see a breakdown of any Formative Assessments that may have taken place. Formative Assessments are used to enable feedback which informs a students learning, for example to modify teaching and learning activities to improve student attainment.

Ongoing and recent homework tasks

Showing **1** homework task due within the next 7 days or the last 7 days | **1** task in total | [View full list of homework tasks](#)

Due	Subject	Title	Guidance time	Set
Today	Mathematics	Algebra revision	20 min.	Wed, 27 Jul 2016

Recent formative assessments

BTEC Business Unit 1 Business Purposes > D1 Evaluate how a business organisation has responded to changes in the... > Grade: -
Merit Excellent work in your assessment. Look over the criteria for the Distinction part of the unit, you have not met all the requirement for this part of the unit.
GO4Schools 19 Jun 2015

[View full list of formative assessments](#)

Upcoming homework

Due	Subject	Title	Exp. compl. time	Set
Tue, 16 Dec	Science 10ND1/Sca,10ND1/Scb	Science task 1 View	45 min	Tue, 9 Dec by Mr Richardson
Fri, 19 Dec	Maths 10w/Ma4	Probability View	30 - 45 min	Fri, 10 Dec by Miss Smith
Tue, 23 Dec	Science 10ND1/Sca,10ND1/Scb	Science task 2 View	60 min	Tue, 9 Dec by Mr Richardson
Mon, 5 Jan	Biology 10TN/Bi	Biology Test View	45 - 60 min	Mon, 8 Dec by Mr Clarke
Wed, 7 Jan	English 10n/En1	Read Chapter 3 View	-	Wed, 10 Dec by Mr Abbey

■ This week ■ Next week ■ Later than next week

Homework history

Due	Subject	Title	Exp. compl. time	Set
Wed, 10 Dec	English 10n/En1	Read Chapter 2 View	-	Wed, 3 Dec by Mr Abbey
Fri, 5 Dec	Maths 10w/Ma4	Measures of average View	30 - 45 min	Fri, 28 Nov by Miss Smith
Wed, 26 Nov	English 10n/En1	Read Chapter 1 View	-	Wed, 19 Nov by Mr Abbey

Progress

This table shows the current levels in each subject. All topics and assignments are listed here and updated marks will appear throughout the year. Where 'View subject description' links are available, you can click on the link to see more detailed information.

Detailed progress

Subject	Year 7 Baseline	Target	Current Grade	Actual Grade	Breakdown
BTEC Business	4b	Level 2 Distinction	Level 2 Distinction	-	Unit 1 Enterprise in the Business World Distinction Unit 2 (EA) Finance for Business Distinction Unit 3 Promoting a Brand Pass Unit 6 Introducing Retail Business Pass
Catering Miss B BERKAY View subject description	4b	B	A	-	Coursework Task 1 A* Homework - Unit 4 Exam - Year 10 Key Assessments A*+ Speaking tests - Level 2 Food Hygiene Certificate - Year 11 Key Assessment points B- H&S training -
Child Development GCSE Mrs M MUTSONDI, Mrs E EDAIN	4b	B	A-	-	Short Tasks Coursework A* Child Study Coursework A- Y10 October Assessment A Y10 December Assessment A

Attendance

This information is always shown up to the previous day.

Attendance

Attendance	86.99%	 <ul style="list-style-type: none"> ■ Attendance ■ Authorised absences ■ Unauthorised absences ■ Unknown marks
Authorised absences	38	
Unauthorised absences	7	
Unknown marks	0	
Possible sessions	346	

Timetable

The initial view will show your child's timetable for the current day. Your child's timetable can be seen in full by selecting the [View full timetable](#) link below the section.

Today's timetable

Th	08:50 Tutorial 11G/Tu	09:15 English Language 11w/En3	10:15 Mathematics 11v/Ma2	11:20	11:40 Health & Social Care 11C/Hs1	12:40 Financial Education 11W/Fe1	14:20 Science 11WD1/Sc	15:20
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[View full timetable](#)

Behaviour

The first table shows the last 5 events recorded for your child, but you can also view a full history of for the current academic year by clicking on the 'All events in...' link. The following charts show your child's behaviour over time, the bar chart shows the weekly scores and the line graph shows the cumulative scores for the year.

Behaviour

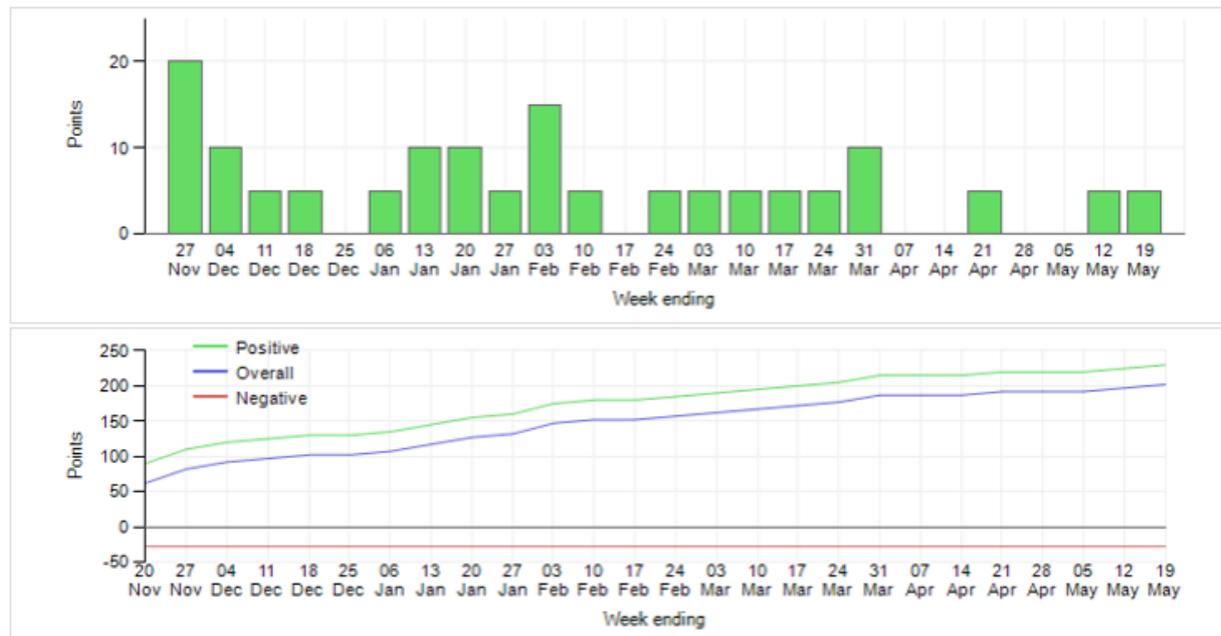
[View full behaviour record](#)

Most recent events

All events in 2017, Sep 2016, Oct 2016, Nov 2016, Dec 2016, Jan 2017, Feb 2017, Mar 2017, Apr 2017, May 2017, Jun 2017

When	Event
Fri, 19 May	Star Student Year 11, Child Development GCSE, 11Y/Cv1, Room: G42
Mon, 08 May	Star Student Year 11, Science, 11WD1/Sc, Room: 118
Fri, 21 Apr	Star Student Year 11, Child Development GCSE, 11Y/Cv1, Room: G42
Fri, 31 Mar	Star Student Year 11, Catering, 11Z/Cg1, Room: G45
Wed, 29 Mar	Star Student Year 11, Child Development GCSE, 11Y/Cv1, Room: G42

Behaviour over time



Progress and Reports

Current progress and reports will be 'live' from the start of the next academic year. This shows your child's grades as they were captured by reports and compares them against current grades. You can access the report by clicking the 'View report' link. You can then also download and print copies of the reports which will be available for the whole of the year.

Progress and reports

Subject	16 Jan 2017	03 Feb 2017	14 Mar 2017	04 May 2017	29 Jun 2017	Current Grade
BTEC Business	-	-	-	-	-	Level 2 Distinction
Catering	A	A-	A-	A-	A	A
Child Development GCSE	A-	A-	A-	A-	B	A-
ECDL	-	-	-	-	Distinction	Distinction*
English Language	4	4	4-	4+	5	4+
English Literature	-	4+	4+	4+	6	4+
Financial Education	C	C	C	C	C	B
Health & Social Care	C-	C-	D	B+	B	A-
History	F-	F-	D+	D+	C	D+
IT User Skills in Systems & Enterprise	-	B	B	B	B	B
Mathematics	5-	5-	5	5	5	5
PE	Emerging	-	Emerging	-	Developing	Emerging
Science	-	C	C	C	B	C
Science Additional	D+	D+	C+	C+	B	C+
Tutorial	-	-	-	-	-	-
Attendance	94.23%	95.11%	93.36%	94.20%	86.99%	86.99%
	View report	View report	View report	View report ⚠	View report ⚠	

Key grades/levels achieved

Year	Subject name	Qualification	Grade/level
Year 11	IT User Skills in Systems & Enterprise	TLM Level 2 Certificate for IT User Skills in Open Systems and Enterprise	B
Year 6	English	KS 2 English	4b
	English	KS 2 English Reading	4b
	Maths	KS 2 Maths	4b
	Science	KS 2 Science	4b

Updating your contact details

If any of your contact details change and you wish to notify the academy via the GO 4 Schools webpage, please follow the instructions below.

- Log on to your GO 4 Schools account
- Go to the 'My Settings' Tab
- Type your updated details into the form

Update contact details

Use the form below to notify the school about changes to your telephone number, email address, etc.

Please type your updated details here.

The updated details that you enter in the form will then be sent to the Academy to be amended on our systems.

If you would prefer you can also update your contact details by emailing the school at office@tla.woodard.co.uk or by phone on 01903 711120

Frequently Asked Questions

How do I update my email address?

Please contact the academy by email at office@tla.woodard.co.uk or by phone on 01903 711120

I have lost my password – how do I access the system?

Go to the GO 4 Schools website www.go4schools.co.uk and click the 'parents' icon. Then follow the 'Forgotten your password' instructions.

The system does not recognise my email address - why is this?

GO 4 School will only recognise email addresses that have been registered with the academy. If your email address is not recognised it means that the details held on our system are not correct. Please follow the instructions above to update your email address.

Who can access my child's data?

You, as the registered email account holder and the academy staff are the only people who can access your child's data.

What should I do if I am concerned about my son's/daughter's progress in a particular subject?

Talk to your son/daughter to check that they are aware of what they need to do to make progress in the subject. Are they following the guidance from their teacher on how they need to improve? Have they spoken to the teacher to help them set a realistic target to improve? If you have further concerns contact your son / daughters form tutor.

How do I receive reports?

Reports will be issued via GO 4 Schools. When your child's report becomes live on GO 4 Schools you will receive an email informing you that a new report is now available. You can then view the report and print it if you require a hard copy. You will also receive an email from the school explaining how to access your child's report along with a brief description of the grades.

When, and how often should I access GO 4 Schools?

The information is always available so that you can access it when you wish. Student achievement data will be updated at least every half term, so as the school year progresses more academic information will become available.

I am worried by the data I am seeing - what should I do?

Contact your son / daughters tutor